

## Search Intake Checklist

Before you contact GPS, it helps to have the following at hand:

1. Matter type

- Patentability/novelty
- FTO/clearance
- Invalidity (targeted or deep dive)
- Due diligence (licensing, M&A, assertion)
- Portfolio review/kill-rate program
- Other: \_\_\_\_\_

2. Key documents

- Invention disclosure or claim draft
- Patent/application numbers at issue
- Known references (patents, articles, standards, etc.)

3. Technology domain

- Software/AI/business methods
- Electronics/telecom
- Biotech/pharma
- Medical devices
- Mechanical/aerospace/automotive
- Chemical/materials/oilfield
- Other: \_\_\_\_\_

4. Critical dates & deadlines

- Filing deadlines
- Office action response dates
- Hearing/trial dates
- Internal client deadlines

5. Scope & budget thoughts

- Do you want a quick “peek behind the curtain” or an exhaustive search?
- Any specific jurisdictions or languages to emphasize?
- Budget range or constraints (if known)

Having these items ready lets us give you a precise, matter-appropriate proposal quickly.